### PRELIMINARY PLAT APPLICATION

FAYETTE COUNTY PLANNING & ZONING DEPARTMENT 140 STONEWALL AVENUE WEST SUITE 202 FAYETTEVILLE, GEORGIA 30214 770-460-5730 EXT. 5419

The Fayette County Zoning Ordinance, Subdivision Regulations, Sign Ordinance, and Development Regulations are available from the Planning & Zoning Department located at 140 Stonewall Avenue West, Suite 202, Fayetteville, Georgia. The office is open from 8:00 A. M. until 5:00 P. M. They may be purchased during these hours.

#### **ORDINANCE FEES**

Zoning Ordinance	\$5.00	Sign Ordinance	\$3.00
Subdivision Regulations	\$5.00	Development Regulations	\$10.00

### PLANNING COMMISSION MEMBERS

Al Gilbert Bill Beckwith

James Graw Tim Thoms

Doug Powell

### PRELIMINARY PLAT APPLICATION

Owner of Property:
Address:
Phone:
Agent for Owner:
Address:
Phone:
Location: Land Lot:
District:
Road:
Present Zoning:
Total Number of Acres:
Total Number of Lots:
Street Access Name:
Surface Type:
Subdivision Name:
Interior Street Names:
Location of Nearest Water Line (if applicable):
Date of Planning Commission Hearing:
I respectfully submit this application and certify that the above information is correct and true to the best of my knowledge.
, 20 Notary Public

### **DEADLINE INFORMATION**

## <u>APPLICATION DEADLINE IS 12:00 NOON ON DEADLINE DATE WITH NO EXCEPTIONS.</u>

Deadline for application to appear before the Planning Commission is the 1st of the month by noon. Once the Preliminary Plat has been approved by all required departments, the Preliminary Plat will be placed on the first available Planning Commission Agenda. The Preliminary Plat must be approved by all required departments no later than the Monday of the week prior to the Planning Commission Public Hearing. Planning Commission regularly meets on the first Thursday of each month at 7:00 P.M. in the Courtroom of the Fayette County Courthouse.

## PROPOSED SCHEDULE FOR 2008-2009 - PRELIMINARY PLATS DATES SUBJECT TO CHANGE

APPLICATION PLANNING COMMISSION DEADLINE: HEARING DATE:

November 1, 2007 December 6, 2007

December 3, 2007 January 3, 2008

January 2, 2008 February 7

February 1 March 6

March 3 April 3

April 1 May 1

May 1 June 5

June 2 July 3

July 1 August 7

August 1 September 4

September 1 October 2

October 1 November 6

November 3 December 4

December 1, 2009 January ?, 2009

If the 1<sup>st</sup> of the month falls on the weekend or a holiday, the deadline is extended to the next working day.

<sup>\*\*</sup>If a hearing falls on a holiday, a new hearing date will be announced.

Project:	
Applicant:	
Zoning	(Items marked with * are missing or deficient)
1.	Name of subdivision, scale of plat (not to exceed 1" = 100'), north arrow, date, and vicinity map.
2.	Name, address, and telephone number of owner and/or developer.
3.	Name, address, and telephone number, registration number, seal and signature the project's engineer, surveyor, or architect. The design profession must be licensed in the State of Georgia.
4.	Show property lines with bearings and distances of subject property. Provide a matching Warranty Deed and legal description of property (if applicable).
5.	Provide total acreage of tract, total number of lots, acreage in lots, acreage in right-of-way (R/W) and acreage used for stormwater management.
6.	Indicate current zoning of property; rezoning information including petition number, date of approval and exact wording of any rezoning conditions (if applicable); and any approved variances including petition number and date of approval (if applicable).
7.	Show front, side, and rear setback lines as dashed lines. Indicate minimum lot width at the front building line.
8.	Show and dimension all proposed lot lines, lot numbers, and lot sizes to the nearest 1/100 <sup>th</sup> acre.
9.	Provide zoning and property owner name and/or subdivision name of all adjacent properties.
10.	Indicate how lots will be served by water and sewage disposal.
11.	Identify all existing structures and features and label as "to remain" or "to be removed". Structures to remain must be shown on individual lots and meet all applicable zoning requirements. "Features" include railroads, sewers, bridges, culverts, drain pipes, water mains, water lines, fire hydrants, cemeteries, etc. Provide a note if there are no existing structures or features on the property.
12.	Show all existing and proposed streets on and adjacent to property. Label R/W widths; provide R/W dedication, as needed. Label proposed street names.
13.	Show location, purpose, and width of any easements of record. Provide a note if there are no existing easements associated with the property.
14.	Indicate the boundaries, area, and proposed site improvements for any recreation areas. Label recreation areas "Not a Residential Building Lot, For Recreational Purposes Only."

15.		eloped in phases, delineate the boundaries of evelopment phase including acreage and total
16.	eighteen (18) months from the unless a final plat for at least	nt: "Approval of this preliminary plat shall expire e date of approval by the Planning Commission one (1) section has been approved or street base 1) section has been completed and inspected."
17.		nt: "This preliminary plat has been reviewed and mmission on"
18.	Association" at each entrance	nder the ownership of the Property Owners of the nonresidential subdivision or "Common of the Home Owners Association" at each odivision.
		e applicant should submit two sets of construction and three sets to the Water System.
Comment	ts:	
Zoning De	epartment Approval/Date	Zoning Department Resubmit/Date
Zoning Dep	partment	

Administrative Complex - Suite 202 140 Stonewall Avenue, West Fayetteville, Georgia 30214 (T) 770-460-5730 Ext. 5419

(F) 770-460-8663

E-mail: <u>zoning@fayettecountyga.gov</u>

Project	<del></del>
Applica	nt:
Engine	ering – See pages 1 & 2 for Zoning Comments (items 1 thru 17)
18	3. Topography – Show existing land contour lines at ten (10) foot intervals. Label the contours. Indicate the source of the topographic data and the datum used.
19	9. State Waters – Show all state waters within the subdivision and all state waters around the property that have floodplain, wetlands, or watershed protection buffers and setbacks that extend into the subdivision property. Provide a note if there are no state waters.
20	D. Watershed Protection – Delineate watershed protection buffers and setbacks per Article VII of the Development Regulations. Label as "Watershed Protection Buffer" and "Watershed Protection Setback". Show the 1,000-ft watershed protection impact boundary, if applicable.
2	I. Floodplain – Delineate FEMA 100-year floodplain and the 100-year flood elevation for any ponds, lakes or other man-made flood hazards on the property. Provide a note if there is no floodplain on the property. Reference the FIRM panel number.
22	2. Floodplain – Indicate the area outside floodplain for each lot containing a flood hazard area. These lots shall have fifty percent of the minimum lot size (per the applicable zoning district) or one acre, whichever is greater, outside the 100-year floodplain. The area outside the floodplain must be contiguous.
23	<ol> <li>Wetlands – Delineate all jurisdictional wetlands. Provide a note if there are no wetlands on the property.</li> </ol>
24	<ol> <li>Wetland Certification – Provide a wetland certification statement per Section 5-1.9 of the Fayette County Subdivision Regulations.</li> </ol>
2	5. Soils – On a separate sheet, provide a Level III soil survey for the property.
20	6. Soil Certification – Provide a soil certification statement per Section 5-1.10 of the Fayette County Subdivision Regulations.
27	7. Corner Lots – Fillet (20-ft radius) or chamfer corner property lines at street intersections.
28	3. Contiguous Areas – Provide a tabular summary of each lot's contiguous area that is free and clear of zoning buffers and setbacks, watershed protection buffers and setbacks, jurisdictional wetlands, and easements of any kind. Section 6-3.3 of the Subdivision Regulations lists the minimum area requirements per zoning district.
29	<ol> <li>Street Length – Provide proposed street lengths. Street length not to exceed 3,000 feet as measured from closest intersection with two means of access (See § 6-5.3 of Subdivision Regulations).</li> </ol>
30	D. Entrances – Subdivision entrances shall meet sight distance requirements and minimum distance between intersection requirements (both sides of street). Provide appropriate data on the plat. See § 8-53, 8-54 and 8-55 of Development Regulations.

31.	Groundwater Recharge Area? –	Engineering Department to determine.	
32.	Trees – Show location of all specimen trees within 100 feet of the centerline of all right-of-ways, stormwater management structures, and utility and drainage easements.		
33.	. Trees – Identify any specimen trees designated for removal. Include the tree size (DBH), species (common name) and justification for removal. See § 8-179 (G) of Development Regulations.		
34.	Stormwater – Show offsite area passing through site.	and peak flow ( $Q_{10}$ and $Q_{100}$ ) for drainage areas	
35.	Stormwater - Delineate and labe	el drainage basins within the project area.	
36.	values. For predevelopment - p	rovide the drainage area and existing and proposed CN astures, meadows, woods and open space should be a Table 2.1.5-1 of Stormwater Blue Book).	
37.		el areas to be used for stormwater management – the hydrologic data provided above.	
38.	38. Stormwater – For each drainage basin, provide a narrative description of how water quality, stream channel protection, and flood protection criteria will be satisfied. For example "water quality criteria for basin A1 will be satisfied via a sand filter or similar BMP located on common property" or "Basin A1 is exempt from water quality criteria via the environmentally sensitive large lot subdivision design credit."		
39.	Stormwater – All stormwater ma property.	nagement control structures shall be on common	
		applicant should submit two sets of construction and three sets to the Water System.	
Commen	ts:		
Engineeri	ng Department	Engineering Department Resubmit/Date	
140 Stonew Fayetteville (T) 770-460 (F) 770-460	vall Avenue West, Suite 203 , Georgia 30214 D-5730 Ext. 5410		
		Engineering Department Approval/Date	

5-1	The Preliminary Plat.
5-1.1	<u>Title Block.</u> The title block shall show the name of the proposed subdivision, County, State, name. Address, and Georgia registration number of the engineer, surveyor, and/or architect.
5-1.2	North Point. The plat shall show the true north point, scale (minimum scale 1" equals 200 feet), total acreage of the site, and total number of residential lots created.
5-1.3	<u>Topography.</u> The plat shall show existing contour lines dashed and proposed contour lines solid and both shall be shown at ten (10) foot intervals of elevation, based upon

5-1.4 <u>Existing Features.</u> The plat shall show the location and names of existing and platted property lines, streets, water courses, railroads, public and private rights-of-way, sewers bridges, culverts, drain pipes, water mains, public utility easement, parks and other public open spaces and names of adjoining property owners or subdivisions.

M.S.L. datum. Accuracy shall be within 1/2 contour intervals.

- 5-1.5 <u>Dedications and Reservations.</u> The plat shall show all parcels of land to be dedicated or reserved for public use including the names, locations and widths of all proposed streets, parks and other public spaces.
- 5-1.6 <u>Lot Lines.</u> The plat shall show all proposed lot lines, lot and block identifications, and building setback lines.
- 5-1.7 <u>Vicinity Map.</u> The plat shall show a vicinity map of such a scale that the subdivision may be readily identified.
- 5-1.8 <u>State Waters.</u> The preliminary plat shall show all state waters within the subdivision. The plat shall also show all state waters around the property that have associated floodplain, wetlands, or watershed protection buffers and setbacks that extend into the subdivision.

5-1.9	<u>Wetlands.</u> The plat shall show the delineation of all jurisdictional wetlands. The wetland delineation shall be made following the procedures established by the U.S Army Corps of Engineers. The plat shall also include the following certification statement.
	I of
	I of organization
	do hereby certify that I have field inspected the property know as
	on and determined that the property
	□contains □does not contain jurisdictional wetlands as defined by the U.S. Army Corps of Engineers.
	Signature of Wetland Delineator
	Company Address & Telephone
5-1.10	<u>Soils.</u> The plat shall indicate and delineate the classification of soils across the property. The soil classification work shall be done following the procedures for Level III soil surveys established in the Georgia Department of Human Resources' current <i>Manual for On-Site Sewage Management Systems</i> . The plat shall also include the following certification statement.
	I do hereby certify that the Level III soil
	survey information provided on this plat was performed by in accordance with the procedures specified in
	the Georgia Department of Human Resources' current Manual for On-Site Sewage Management Systems.
	Signature of Soil Classifier  Georgia DHR Soil Classifier, Professional Geologist, or Professional Engineer Registration No.
	Company Address & Telephone
5-1.11	Checklist. In addition to the above items, the preliminary plat shall satisfy all the requirements listed on the Fayette County Preliminary Plat Checklist, available in the Zoning Department.

Completeness. If any of the above facts are omitted or misrepresented on the plat,

5-1.12

(Ordinance No. 2000-03)

	the Zoning Administra return the plat to the s	, ,	er may refuse to review the pleted or revised.	e plat and shal
5-2	The Final Plat.			
5-2.1	Sheet Design. The final plat shall conform in general with the preliminary plat an requirements therefore, as set forth in these regulations and shall be drawn i permanent ink on one (1) or more sheets of linen tracing cloth or reproducible plasti measuring seventeen (17) inches by twenty-two (22) inches as per plat book. Whe two or more sheets are used, a key map shall be shown with each sheet. There sha be a two (2) inch margin on the left end of the plat and one-half (1/2) inch margin of the remaining three sides.			
	tracing cloth or repro-	ducible plastic meas	wn in permanent ink on a suring a minimum of ten naximum of seventeen (17)	(10) inches by
5-2.2	Certificates. The follow	wing certificates shall	be entered on the face of t	he plat: -
	OWNER'S CERTIFCATE  We, the undersigned owner(s) and/or mortgagee(s) of the Subdivision, hereby offer to dedicate and/or reserve for public use the rights-of-way, easements and other ground shown on this plat.			
	Owner	Date	Mortgagee	Date
			<b>5 5</b>	

#### **SURVEYOR'S CERTIFICATE**

5-2.3

survey of the property by me	true and correct and was prepared from an a or under my supervision; that all monuments a ctually exist or are marked as "future"; and the al are correctly shown.	ınd
By: GA Registered Land Survey	yor – Signature and Number	 Date
used to establish the layout of structures and other design fe development's approved Cons requirements of Fayette Coun Regulations have been fully of	·	е
By: GA Professional Engineer -	- Signature and License Number	Date
form listed below for approval	es shall be provided (as shown in Figure 1) in the by all agencies having jurisdiction: ublic Health, Fayette County, Georgia,	Э
Date	Signed	
(Amended 6/23/94)	SignedEnvironmental Health Specialist	_
Final plat approved by Couconstruction plans have been	nty Engineer of Fayette County. All as-buil approved.	t
Date	Signed	_
(Amended 8/27/87)	County Engineer	
Approved by the Fayette Cour	nty Planning Commission. (Amended 6/23/94)	
Date	Signed	

Secretary

	Approved by the Fayette County Zoning Administrator. (Amended 6/23/94)	
	Date	Signed Zoning Administrator
		Zoning Administrator
	Approved by Fayette C (Amended 6/23/94)	County Fire Marshal. All fire hydrant(s) located as shown
	Date	Signed Fire Marshal
		Fire Marshal
5-2.4	line, lot line, boundary dimensions shall be sho of a foot, and all angles	shall contain the location, bearing, and length of every stree line, and easement line, whether curved or straight. A wn in feet and decimals to the nearest one-hundredth (1/100 shall be shown to the nearest minute. The error of closure der accuracy, one (1) in five thousand (5000).
5-2.5	of all monuments. A perr by transfer of levels, no bench mark of known e	at shall show the accurate location, material, and description manent master bench mark shall be established within the site tess than third order accuracy, from the nearest approved elevation (M.S.L.) showing its location on the final plat, and in the final plat to the nearest one-hundredth (1/100) of a foot
5-2.6	Section 5-1.4 of these retemporary construction	to the requirements for the preliminary plat as set forth in egulations, the final plat will show the location and width of a easements (as required by standard engineering practice) and drainage easements where required.
5-2.7		at shall show all jurisdictional wetlands on the subject source of the wetland delineation, and contain the following
	Engineers. Property ov	s plat are under the jurisdiction of the U.S. Army Corps of where may be subject to penalty by law for disturbance to thout proper authorization.
5-2.8	Final Plat Application/Cl	necklist.

The final plat shall contain items listed on the Final Plat Checklist available in the

Zoning Department. (Added 6/23/94; Ord. No. 2000-03)

# FAYETTE COUNTY SUBDIVISION REGULATIONS SECTION 6 MINIMUM DESIGN STANDARDS

#### 6-1 Block.

- 6-1.1 <u>Non-residential.</u> Blocks for other that residential use shall be of such length and width as may be suitable for their prospective use, including adequate provision for off-street parking and maneuvering space.
- Residential. The length of residential blocks shall not exceed fifteen hundred (1,500) feet not be less than four hundred (400) feet. Blocks of more than fifteen hundred (1,500) feel will be permitted if natural or man made barriers such as streams and railroads require blocks of greater size. The depth of residential blocks shall be sufficient to allow two (2) tiers of lots, unless prohibited by natural or man-made barriers, or unless one tier backs on to a line of another person's property, provided that this shall not prevent the inclusion with the subdivision plan of blocks of greater width including super blocks. Super blocks may contain public or joint use areas such as parks and playgrounds and shall be covered by adequate maintenance agreements if not dedicated and accepted for public maintenance.
- 6-1.3 <u>Crosswalks.</u> Rights-of-way for pedestrian crosswalks shall be provided when in the opinion of the Planning Commission, Zoning Administrator, or County Engineer crosswalks are necessary for direct pedestrian access to schools, shopping centers, and parks. The crosswalk right-of-way shall not be less than twenty (20) feet wide. (Ordinance No. 2000-03)

#### 6-2 Easements.

- 6-2.1 <u>Utility.</u> Utility easements for overhead services shall be located at the rear or side of and adjacent to the lot lines and shall be a minimum width of fifteen (15) feet. Where possible, water lines shall be located outside the curb line on the west and south sides of streets; sewer and gas lines shall be on the east and north sides. Wherever public utility easements are planned adjacent to the subdivision tract boundary or phase, they shall be platted within said subdivision or phase thereof. Water and sewer lines outside of street rights-of-way shall follow side and rear property lines where possible and shall have a minimum easement width of twenty (20) feet except that a greater width shall be provided where it is determined by the County Engineer that a greater width is necessary for maintenance or construction.
- 6-2.2 <u>Drainage.</u> Drainage easements shall be provided as required by the County Engineer after review of the construction plans.

# FAYETTE COUNTY SUBDIVISION REGULATIONS SECTION 6 MINIMUM DESIGN STANDARDS

- Dedication of a permanent high-water and maintenance easement to an elevation of 840 feet along Whitewater Creek north of Hood Road is required. (Amended 6/26/86)
- 6-3 <u>Lots.</u>
- 6-3.1 <u>Minimum Lot Size.</u> Minimum lot size shall be as prescribed in the Zoning Regulations for the County of Fayette.
- 6-3.2 Minimum Lot Elevation. The lot area contained within and contiguous to the building walls and for a minimum distance of ten (10) feet measured from all sides of said building, shall have a minimum elevation of three (3) feet above the 100-year flood stage of streams or canals in the particular area being developed based on acceptable engineering procedure and approved by the County Engineer. And that said minimum elevation shall be subject to approval by the Commissioner of Health if it would affect the positioning of the septic system.
- 6-3.3 <u>Contiguous Areas.</u> Each residential lot shall have a minimum contiguous area that is free and clear of zoning buffers and setbacks, watershed protection buffers and setbacks, jurisdictional wetlands, and easements of any kind. The required minimum contiguous areas, set forth below, are a function of zoning requirements and minimum lot sizes.

Zoning	Minimum Contiguous Area
<u>District</u>	Free & Clear (ac)
A-R	2.0
EST	1.3
R-85, R-80	1.5
R-78, R-75, R-72, R-70	0.9
R-55, R-50, R-45, R-40, R-20, DR-15, C	
R-55, R-50, R-45, R-40, R-20, DR-15, C	$0.3^2$

<sup>&</sup>lt;sup>1</sup> Where public water is not available (lots have individual wells)

#### 6-4 Building Lines.

CONTINUE EXISTING SUBDIVISION REGULATIONS. . .

<sup>&</sup>lt;sup>2</sup> Where public water is available

#### LAND DEVELOPMENT INFORMATION

For complete information, please see <u>Fayette County Zoning Ordinance</u> and for further information regarding subdivision plat approval and the paving of roads to County specifications, see <u>Fayette County Subdivision Regulations</u>, <u>Fayette County Development Regulations</u>, and <u>Fayette County Floodplain Ordinance</u>.

- 1. **3-76. Subdivision.** All divisions of a tract or parcel of land into two (2) or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale, legacy, or building development and includes all divisions of land involving a new street or change in existing streets, and includes resubdivision and where appropriate to the context, relates to the process of subdividing or to the land or area subdivided; provided, however, that the following are not included within this definition:
  - (a) The combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standards of the municipality;
  - (b) The division of land into parcels of five (5) acres or more where no new street is involved.
- 2. **5-13.** Street Frontage. No principal building to be used for residential purposes shall be erected on any lot which has less than 100 feet of immediate road frontage on a local street or 125 feet of immediate road frontage on a collector or arterial street except: (Amended 4/9/92)
  - 1. The lot is "Landlocked Property" as provided in Section 5-14.; or (Amended 4/9/92)
  - 2. The lot is located on the turn-around portion of a County-maintained cul-de-sac. (Amended 4/9/92)

All principal buildings to be used for commercial or industrial purposes shall have at least 125 feet of frontage on at least one State-or-County-maintained street. (Amended 4/9/92)

prelplatappli 15 of 16

#### LAND DEVELOPMENT INFORMATION

- 3. **5-14.** Landlocked Property. In the event property is a landlocked lot, as of the effective date of this Ordinance, the property owner shall be entitled to one (1) building permit, provided:
  - A. No other principal building exists or is being constructed on said property;
  - B. No other valid building permit has been issued prior to the effective date of this Ordinance and is currently valid;
  - C. The property was and continues to be under single ownership since the effective date of this Ordinance;
  - D. The property owner has acquired a twenty (20) foot easement to a County-maintained street, and said easement has been duly recorded and made a part of the property deed; and
  - E. In the event said property is divided into two (2) or more tracts, no further building permits shall be issued until such time as there exists a street meeting all of the requirements as specified in the Fayette County Subdivision Regulations.
- 4. **5-15.** Lots with Multiple Frontage. In the case of a corner lot, yard setback requirements shall be equal to that required for the front yard setback for the District. The remaining setbacks for a corner lot shall be those established for a side yard. If a building is constructed on a through lot having frontages on two (2) streets not at an intersection, a setback from each street shall be provided equal to the front yard requirement for the District in which the lot is located. (Amended 11/12/81)
- 5. 5-28. Lots with Well and/or Private Sewage System. Any lot upon which both an individual well and septic tank or private sewage system are to be provided shall be governed by <u>Title 88</u> of the Georgia Code Annotated, entitled "Public Health", and shall be further governed by the Georgia Department of Human Resources Rules and Regulations for Individual Sewage Disposal Systems and further by the rules and regulations of the Fayette County Health Department as amended from time to time. Lots using both well and septic tank systems shall not be less than one and one-half (1-1/2) acres in size.
- 6. Section D.,5. Standards for Subdivision Proposals, Development adjacent to Flood Fringe Areas. In all zoning districts, not less than fifty (50) percent of the lot area as established by the applicable zoning district shall be above the 100 year flood elevation. (Amended 2/22/90)

prelplatappli Page 16 of 16